

**VILLAGE OF LAKEWOOD
SHORT TERM RENTAL PERMIT APPLICATION**

Property Location: _____

Section : _____ Block: _____
Lot: _____

Owner Name: _____

Owner Address: _____

Owner Phone: _____ Cell Phone: _____

Owner e-mail: _____

Agent or Broker: _____

Agent/Broker Address: _____

Agent/Broker Phone: _____ Cell Phone: _____

Agent/Broker e-mail: _____

Local Contact Name: _____

Local Contact Address: _____

Local Contact Phone: _____ Cell Phone: _____

Local Contact e-mail: _____

Proposed Occupancy Load of Premises: _____

Number of bedrooms: _____

Please Attach the Following:

1. Scaled plan showing lot, location of buildings and improvements and parking.
2. Proof of ownership
3. Garbage/Trash handling.
4. Copy of written list of rules to be posted in dwelling unit.
5. Number of bed including daybeds and sleeper sofas.
6. \$100.00 annual application fee, payable to the Village of Lakewood.
7. Copy of New York State Certificate of Authority (Tax ID number)

Signature of Owner

Date

Approval of Village Clerk

Date