

JANUARY 8, 2018

The Annual Organizational Meeting and the first regular meeting of the Board of Trustees of the Village of Lakewood, N.Y., was held Monday, January 8, 2018, 6:30 PM, with Mayor Cara Birrittieri presiding. Trustees present were Ellen E. Barnes, Drago, Randall G. Holcomb, Edward J. McCague and Douglas L. Schutte. Also present were Village Clerk Joseph M. Johnson, Village Treasurer Andrea J. Windoft, Police Chief John R. Bentley, Village Attorney John I. LaMancuso, Department of Public Works Supervisor Thomas R. Pilling, Fire Chief Steve Smouse and Building Inspector Jeffrey A. Swanson.

#### OATHS OF OFFICE

Mayor Birrittieri opened up the Organizational Meeting by asking Village Clerk Joseph M. Johnson to administer the Oath of Office to Trustee Elect Edward J. McCague, Trustee Elect Douglas L. Schutte and Mr. William F. Chandler, who has agreed to another five year term as Chairman of the Zoning Board of Appeals.

NOTE: Mr. John Jablonski, III, who was re-appointed to the Village of Lakewood Planning Board wasn't able to attend this evening's Organizational Meeting, but did execute the Oath of Office book earlier in the evening.

#### MAYOR'S APPOINTMENTS

Deputy Mayor:	Edward J. McCague	
Auditing Committee:	Randall G. Holcomb*	Ellen E. Barnes
Finance Committee:	Douglas L. Schutte*	Edward J. McCague
Streets & Sidewalks Committee:	Edward J. McCague*	Douglas L. Schutte
Public Safety Committee:	Douglas L. Schutte*	Edward J. McCague
Parks & Recreation Committee:	Douglas L. Schutte*	Edward J. McCague
Personnel Committee:	Ellen E. Barnes*	Randall G. Holcomb
Zoning Committee:	Edward J. McCague*	Randall G. Holcomb
Grants Committee:	Edward J. McCague*	Ellen E. Barnes

\*Denotes Committee Chairman

#### LIAISON POSITIONS

Tree Committee Liaison:	Position Open
History Museum Liaison:	Cara Birrittieri
Events & Marketing Liaison:	Cara Birrittieri
Comprehensive Plan Liaison:	Edward J. McCague
Lakewood Community Devel. Corp. Liaison:	Douglas L. Schutte (Treasurer) Cara Birrittieri, Alternate
Lake Environment Liaison:	Position Open

#### ONE YEAR TERMS TO EXPIRE JANUARY 2019

D.P.W. Supervisor:	Thomas R. Pilling	29 Harlem Ave.
Building Inspector:	Jeffrey A. Swanson	132 Creek Road
Village Historian:	Susan G. Lane	188 East Terrace Ave.

#### TWO YEAR TERMS TO EXPIRE JANUARY 2020

Village Clerk:	Joseph M. Johnson	4356 W. Summit St. Ext.
Village Treasurer:	Andrea J. Windoft	226 Woodcrest Ave.
Deputy Clerk/Treasurer:	Mary B. Currie	7 Pleasantview Ave.

JANUARY 8, 2018 (CONTINUED)

VILLAGE PLANNING BOARD

Kaie Smith**	24 Park Lane	Term ending January 2019
Martin F. Idzik*	112 W. Terrace Ave.	Term ending January 2022
Richard Rose	42 Gifford Ave.	Term ending January 2021
John Jablonski, III	213 Spruce Street	Term ending January 2023
John L. Shedd	7 Walnut Street	Term ending January 2020
Jennifer N. Leister***	13 Brook Street	Term ending January 2022

VILLAGE ZONING BOARD OF APPEALS

William F. Chandler**	207 West Summit Street	Term ending January 2023
Myra V. Blasius*	19 Owana Way	Term ending January 2022
Louis S. Drago, Jr.	9 Brook Street	Term ending January 2019
Gary M. Segrue	16 East Terrace Ave.	Term ending January 2021
Open Position		Term ending January 2020
Two (2) Alternate Positions Open		

\*\*Denotes Chairperson

\*Denotes Deputy Chairperson

\*\*\*Denotes Alternate

RESOLUTION #1-2018 – REAPPOINT ZONING BOARD OF APPEALS CHAIRMAN

Motion by Trustee McCague, seconded by Trustee Barnes, for the Board of Trustees to confirm Mayor Birrittieri's reappointment of Mr. William F. Chandler as the Chairman of the Zoning Board of Appeals, to a term ending January 2023.

Adopted: 4 ayes, no nays (Barnes, Holcomb, McCague, Schutte)

RESOLUTION #2-2018 – APPROVE MAYOR BIRRITTIERI'S APPOINTMENTS

Motion by Trustee Barnes, seconded by Trustee Holcomb, to approve Mayor Birrittieri's Committee and Liaison appointments as submitted.

Adopted: 4 ayes, no nays (Barnes, Holcomb, McCague, Schutte)

RESOLUTION #3-2018 – OFFICIAL BANKS

Motion by Trustee McCague, seconded by Trustee Holcomb, per the recommendation of Village Treasurer Andrea J. Windoft, that M & T Bank, Key Bank of W.N.Y and Community Bank, be hereby designated as the official depositories for all funds of the Village of Lakewood during the ensuing year and that two (2) signatures be required on all checks, consisting of either Mayor Birrittieri or Deputy Mayor Edward J. McCague and either Village Treasurer Andrea J. Windoft or Deputy Treasurer Joseph M. Johnson.

Adopted: 4 ayes, no nays (Barnes, Holcomb, McCague, Schutte)

JANUARY 8, 2018 (CONTINUED)

RESOLUTION #4-2018 – OFFICIAL NEWSPAPER

Motion by Trustee Barnes, seconded by Mayor Birrittieri, that The Post-Journal, Jamestown, N.Y., be designated as the official newspaper of the Village of Lakewood.

Adopted: 5 ayes, no nays (Birrittieri, Barnes, Holcomb, McCague, Schutte)

RESOLUTION #5-2018 – SET MILEAGE ALLOWANCE

Motion by Trustee Barnes, seconded by Trustee McCague, WHEREAS THE Board of Trustees of the Village of Lakewood has determined to pay a fixed rate for mileage reimbursement to officers and employees of the Village of Lakewood who use their personal vehicles while performing their official duties on behalf of the Village of Lakewood, NOW THEREFORE BE IT RESOLVED that the Board of Trustees approve reimbursement to such officers and employees at a rate as calculated semi-annually by the Internal Revenue Service. The current rate per mile is \$ .545. This resolution shall take effect immediately.

Adopted: 4 ayes, no nays (Barnes, Holcomb, McCague, Schutte)

RESOLUTION #6-2018 – SET REGULAR BOARD MEETING SCHEDULE

Motion by Trustee Barnes, seconded by Trustee McCague, that regular meetings of the Village of Lakewood Board of Trustees shall be conducted on the second and fourth Mondays of each month in the Board Room of the Anthony C. Caprino Municipal Building, 20 West Summit Street, Lakewood, New York, at 6:30 PM, preceded by a 6:00 PM work session. If it is deemed necessary to change the day and/or the time of a regularly scheduled meeting or to schedule a special meeting of the Board of Trustees, the Mayor, Board of Trustees, respective department heads and the media shall be notified in writing when practicable.

Adopted: 4 ayes, no nays (Barnes, Holcomb, McCague, Schutte)

RESOLUTION #7-2018 – AUTHORIZE ADVANCE APPROVAL OF CLAIMS

Motion by Trustee Barnes, seconded by Trustee McCague, authorizing the payment in advance of certain bills for reoccurring expenses such as utility services, postage, freight and express charges, prior to them being audited.

Adopted: 4 ayes, no nays (Barnes, Holcomb, McCague, Schutte)

RESOLUTION #8-2018 – APPROVE PROCEDURAL CHANGES IN VILLAGE BOARD MEETINGS

Motion by Trustee McCague, seconded by Trustee Barnes, for the Board of Trustees to approve the following procedural changes in Village Board meetings as recommended by Mayor Birrittieri: a. Until further notice, the "Anyone to be Heard" portion of the Board of Trustees meeting will follow the Audit of Claims. b. Late additions to the agenda are to be submitted during the 6:00 PM work session, unless there is an unforeseen or unanticipated issue that is presented to the Board of Trustees during the course of a regular meeting. Otherwise, all agenda items should be submitted to the Village Clerk prior to 4:00 PM, on the Friday prior to a regularly scheduled meeting of the Board of Trustees.

Adopted: 4 ayes, no nays (Barnes, Holcomb, McCague, Schutte)

Mayor Birrittieri closed the Organizational Meeting at 6:44 PM and proceeded to open the first regular meeting of the Board of Trustees.

JANUARY 8, 2018 (CONTINUED)

#### APPROVAL OF MINUTES

Motion by Trustee McCague, seconded by Trustee Barnes, to approve the minutes of the last regular meeting of the Board of Trustees held December 11, 2017.

Adopted: 4 ayes, no nays (Barnes, Holcomb, McCague, Schutte)

#### AUDIT OF CLAIMS

Motion by Trustee Barnes, seconded by Trustee Holcomb, that the claims as audited by the Auditing Committee of the abstracts dated December 22, 2017 and January 8, 2018, be approved and that the Clerk shall execute said abstracts (#29, #30, #31 & #32) and direct payment by the Treasurer. Trust & Agency Fund: \$ 60,440.81, (Checks #4300 thru #4311), General Fund: \$ 42,302.95, (Checks #14382 thru #14415), NOTE: Voiding Check #14400, Trust & Agency Fund: \$ 69,502.14, (Checks #4312 thru #4320), General Fund: \$ 45,396.57, (Checks #14416 thru #14454)

Adopted: 4 ayes, no nays (Barnes, Holcomb, McCague, Schutte)

#### ANYONE TO BE HEARD

Mr. David G. Bargar, 11 Sunset Ave., asked Mayor Birrittieri if he and others could be provided the names of contacts and members of the respective committees and liaison positions that were noted during the organizational meeting. Mr. Bargar said it would be helpful if he or other residents have questions or comments to share with those individuals.

Mayor Birrittieri said a list of those on committees and in liaison positions can and should be made available to residents for reference.

Mr. David Card, 38 Chautauqua Ave., wished to thank D.P.W. Supervisor Thomas R Pilling and his crew for the wonderful job they've done this winter removing snow from village roads and sidewalks.

Trustee McCague echoed Mr. Card's comment, saying well done to Mr. Pilling and the entire D.P.W. crew.

#### REPORTS

Mayor Birrittieri extended a warm welcome to Village of Lakewood's newly elected Trustees, namely Trustee Edward J. McCague and Trustee Douglas L. Schutte, and is very hopeful everyone will work together in accomplishing many wonderful things for our fine village.

Mayor Birrittieri said she is pleased to announce that the Village of Lakewood is presently on the receiving end of unprecedented outside funding from the Federal Government and the State of New York, bringing positive improvements to the Village of Lakewood, without expending Village of Lakewood taxpayer dollars.

Mayor Birrittieri reported she was informed shortly before Christmas that the Village of Lakewood was awarded a Community Development Block Grant in the amount of \$ 475,000.00, which is earmarked for eligible home rehabilitation projects here in Lakewood. Nine homes have been or are in the process of being rehabilitated thanks to the 2015 Community Development Block Grant and it is hopeful that at least nine or more homes can be rehabilitated with newest grant money. An added benefit of homes being rehabilitated is an increase in property values resulting in an increase in tax revenue. The total of the two home rehabilitation grants, overseen by the Chautauqua Home Rehabilitation & Improvement Corporation, (CHRIC), total just under one million dollars.

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Mayor Birrittieri said the grants are a huge shot in the arm for the Village of Lakewood and went on to thank former Trustee/Deputy Mayor David J. DiSalvo for his persistence in going after these grants which will benefit the area for years to come. She also thanked Ms. Eileen Powers, Director of Rehab Services for the Chautauqua Home Rehabilitation & Improvement Corporation, (CHRIC), for managing the implementing this much needed program for the village.

Mayor Birrittieri indicated that Department of Public Works Supervisor Thomas R. Pilling recently received word that the Southwestern Central School District was awarded a grant in the amount of \$ 138,585.00 to be used to establish a refueling (diesel fuel & unleaded gasoline) facility on Village of Lakewood owned property along Packard Ave., for use by both the SWCS district and the Village of Lakewood.

The New York State Energy Research & Development Authority (NYSERDA) grant the Village of Lakewood received last year is moving ahead and Trustee Holcomb will provide more information on the grant process as it becomes available.

Mayor Birrittieri said the Village of Lakewood currently is involved with the Town of Busti in a joint Stormwater Management Engineering Study, and is committed working with the Chautauqua Lake & Watershed Alliance, Chautauqua Lake Association and the Chautauqua Lake Partnership to improve the water quality of Chautauqua Lake.

She then noted the Comprehensive Plan Implementation Committee is continuing to work with LaBella Associates, D.P.C., Buffalo, N.Y., to secure a New York Main Street Technical Assistance Grant for improvements along Chautauqua Ave. More news on the grant application will be forthcoming in the weeks ahead. Mayor Birrittieri said the Comprehensive Plan Implementation Committee has been diligently working on the Village of Lakewood's new web site for several months now, and it shouldn't be too long before it is launched.

Mayor Birrittieri said this year will be the Village of Lakewood's 125<sup>th</sup> anniversary since becoming an incorporated Village on May 9, 1893 and is hopeful the Events & Marketing Committee with help from Village Historian Susan Lane and the History Committee will be able to put together a nice celebration to mark this milestone in Village history.

Mayor Birrittieri said she hopes to talk with representatives from the New York State Department of Transportation sometime soon, regarding the next phase of plans to mill and pave Route 394, (Winch Road west to Rt. 474). The discussion will also likely include ways in which the Village of Lakewood's walkability and pedestrian safety can be improved.

Mayor Birrittieri said she and others are awaiting news from the New York Department of State on whether or not Chautauqua County will be awarded the 20 million dollar MCEC grant. She noted the Village of Lakewood has a stake in two projects within this grant, which only five other entities are vying for.

Mayor Birrittieri said she has been working with the Chautauqua County Chamber of Commerce, namely its President & CEO, Mr. Todd J. Trantum, on forming a Community Chamber of Commerce for Lakewood, adding it is an important step for Lakewood given our thriving and growing business community. She said there is a search to fill a coordinator position and if anyone knows of someone who would be interested in this paid position to please contact her or Mr. Trantum.

Mayor Birrittieri asked folks to consider some of the open spots on one of the review boards or liaison positions. She said it is sad for her to say that long time public servant Mr. Duane F. "Duey" Anderson has opted to step-down from his position as a member of the Zoning Board of Appeals. Mayor Birrittieri said Mr. Anderson has served the Village of Lakewood a total of 37.5 years, thirty-one of which as a member of the Board of Trustees, with the last 6.5 years as a member of the Zoning Board of Appeals.

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Although it is very sad to see Mr. Anderson resign from the Zoning Board of Appeals, we are all so very thankful for his many years of service to his community. Thank you Duey. By the way, the Board of Trustees is looking for someone to serve-out the remaining two years of Mr. Anderson's term and for people to fill the two alternate positions on the Zoning Board of Appeals. Mayor Birrittieri said those interested are welcome to send her a resume.

Department of Public Works Supervisor Thomas R. Pilling indicated that Mayor Birrittieri previously reported that the Southwestern Central School District was awarded a grant in the amount of \$138,585.00 for a shared Fuel Station to be located on Village of Lakewood owned property along the north side of Packard Ave. Mr. Pilling said he will be seeking price quotes from vendors to establish the desired diesel fuel and unleaded gasoline refueling facility. The divided above ground fuel storage tank being proposed will hold 7,000 gallons of diesel fuel and 3,000 gallons of unleaded gasoline.

Mr. Pilling also reported that the D.P.W. recently loaned its sidewalk plow/snow blower and an operator to the Village of Mayville for a day and a half to assist them in clearing their sidewalks of snow, in particular the public sidewalks along Rt. 394 in the vicinity of Chautauqua Lake Central School.

Police Chief John R. Bentley reported the Lakewood-Busti Police Department handled over nine thousand three hundred reportable incidents in 2017 and one hundred forty-nine year-to-date. Chief Bentley also reported that the K-9 Officer Miro, has been re-certified as a tracking dog and last week was able to assist the NYS Police in finding a missing person who had overdosed on heroin.

Police Chief Bentley said he is pleased to report that the new radios, which were purchased with federal grant money have been delivered. He noted the old radios will be turned over to Chautauqua County and repurposed.

Fire Chief Steve Smouse reported the Lakewood Volunteer Fire Department responded to eight hundred thirty alarms in 2017. Year-to-date there have been twenty alarms and about half of them involved motor vehicle accidents. Chief Smouse also reported that the waterway on Ladder-371 has been repaired at an approximate cost of \$ 6,000.00.

Village Treasurer Andrea J. Windoft reported that she just finished up work on the quarterly payroll taxes and is currently working on employees' W-2 Forms.

Building Inspector Jeffrey A. Swanson indicated that he put together an annual report for 2017 and distributed it to Mayor Birrittieri and the Board of Trustees for their review and comment. Mr. Swanson said the report includes a list of expenses and revenues for the year which reveals the revenue side of the ledger exceeds the expense side.

Mr. Swanson said he and others met with a couple of developers last week who introduced a concept as to how the former Premium Die Cast factory at 201 Winchester Road could utilized as new and different business venture. Mr. Swanson said the proposal could be very promising if the developers and the current owners can strike a deal.

Mr. Swanson also reported that he was called to the property at 22 East Summit Street by the Lakewood Fire Department this morning following a request for a service call to pump out a flooded basement at that address. Mr. Swanson said he deemed the residence unsafe and proceeded to condemn and post the property. Mr. Swanson said he contacted the Jamestown Board of Public Utilities to have the water service shut-off and National Grid to have the power shut-off. Mr. Swanson also said he contacted the property owner and discussed the condition of the residence with him.

Mayor Birrittieri asked Mr. Swanson what is the next step from an enforcement standpoint.

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Mr. Swanson said the property owner will be appraised on what repairs need to be made in order for the property to be brought into compliance and whether or not there are any visible building code violations that will need to be corrected.

Mayor Birrittieri said upon hearing of the substandard living conditions, it is somewhat comforting to know that the displaced families will be in a safer and warmer place.

#### COMMITTEE REPORTS

Trustee Holcomb reported that this morning he received an e-mail from the New York State Energy Research & Development Authority (NYSERDA) which stated they expect to create an account for the Village of Lakewood, which will allow the \$ 100,000.00 grant program to move forward. The first two high impact actions to be addressed will be an energy audit and street light conversion.

Trustee McCague asked Trustee Barnes if she knew approximately how much money the Village of Lakewood expects to save following the conversion of a percentage of the street lighting fixtures.

Trustee Barnes said based on the information she has received from National Grid, annual savings could be in the neighborhood of six to seven thousand dollars to as much as ten thousand dollars. Ms. Barnes said the cost to change-out the street lighting fixtures is expected to be \$ 27,000.00 to \$ 28,000.00.

Trustee McCague reported that LaBella Associates has submitted the NYS Main Street Technical Assistance Grant application on behalf of the Village of Lakewood. A decision on the grant application should be known by the end of February 2018.

Trustee McCague said he is pleased to report that at the present time, the Village of Lakewood has in the works seven grants totaling 1.13 million dollars.

Trustee McCague indicated that the Village of Lakewood's new web site is very near its release and that the Comprehensive Plan Implementation Committee is very pleased to announce the addition of Mr. Andy Johnson, P.E., hailing from Ecostrategies Engineering & Surveying, Falconer, N.Y., to the committee. Trustee McCague indicated Mr. Johnson is going to assist the committee with its infrastructure investigation in 2018.

Mayor Birrittieri said with no further reports to be made she asked for the Board of Trustees to address old business which includes the review of the Cable Television Franchise Agreement between Time Warner Cable/Charter Communications and the Village of Lakewood.

Trustee McCague indicated procedurally the Board of Trustees needs to arrive at the contract terms we are agreeable to and then draft an amended Cable Television Franchise Agreement which to vote on.

Trustee McCague said the first order of business is to set a time and date for a public hearing and suggested that it be set for the next regular meeting, Monday, January 22, 2018. Secondly, the Board of Trustees needs to decide on the term of the agreement and what percentage of the television cable company's annual Gross revenue is to be paid to the Grantor, (Village of Lakewood). Trustee McCague said although a public hearing on this was previously held, because there is the likelihood for the terms of the Franchise Agreement to change, another public hearing will be required.

Trustee McCague said the Franchise Agreement contains two main variables, the term (maximum 15 years) and the amount of the franchise fee paid to the Grantor, (maximum amount 5%). Trustee McCague said he favors a term of ten (10) years versus fifteen (15) and a franchise fee of 5% versus the current 3%. He said increasing the franchise fee from 3% to 5% would generate an additional \$ 20,800.00 in revenue for the Village of Lakewood annually.

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Trustee Barnes indicated the franchise fee is nothing more than a regressive tax that impacts lower income level cable TV subscribers the most. If the franchise fee paid out goes from 3% to 5%, those extra charges incurred by the cable company with likely just be passed on to the subscribers living in the service area. For that reason, Trustee Barnes said she would favor staying at 3%, adding fees are just another form of unfair taxes. Trustee Barnes said the Board of Trustees should look into other ways to increase revenue.

Trustee McCague indicated that the franchise fee is only charged against subscriber's cable television services.

Trustee Barnes said residents generally know and expect what their monthly cable television bill is going to be, however upping the franchise fee plus any increases the cable company imposes could result in a subscriber's monthly bill going up \$ 5.00 to \$ 10.00. Any increases in monthly expenses are particularly hard those on a fixed income.

Mayor Birrittieri indicated the Village of Lakewood, like all municipalities, is currently looking for new revenue sources in order to support and pay for community improvements, such as new playground equipment or new sidewalks. Mayor Birrittieri said she understands Trustee Barnes' concerns for those on fixed incomes however small amounts from each cable television subscriber could do a lot of good for the community as a whole.

Trustee Barnes said the Town of Ellicott reduced the percentage of their franchise fee to zero, however would be agreeable to keeping the Village of Lakewood's at 3%.

Trustee Schutte asked if the Village of Lakewood is aware of what other municipalities throughout Chautauqua County with franchise agreements with Time Warner Cable are charging.

Trustee McCague said he asked that particular question, with two-thirds of the municipalities in Chautauqua County at 5%, one-third of them at 3% looking to go to 5% and the Town of Busti at 5%. Trustee McCague agreed with Mayor Birrittieri saying the impact on the individual subscriber is minimal while the aggregate benefit to the Village of Lakewood is significant enough where some good things could be accomplished with the extra revenue.

Mayor Birrittieri then proceeded to ask Trustee Holcomb and Trustee Schutte how they felt about increasing the franchise fee percentage collected from 3% to 5%.

Trustee Holcomb said he would be in favor of 5%.

Trustee Schutte said if he were to agree with the 5% franchise fee he would like to see the extra revenue be used for projects benefitting the entire community, such as sidewalks, improvements to our parks or even used to reduce the Village's debt. It is also important to note that the technology is changing so rapidly and cable television service usage might be at or nearing its peak. By the same token the monetary value of any cable franchise fees collected could also be at or nearing their peak. Also the Village of Lakewood is experiencing a declining tax base and things could be done to improve on that, albeit a short term fix. Trustee Schutte said the 5% would be appealing if the agreement could be modified during the course of its term, allowing the percentage collected and paid out reduced if the financial position of the Village of Lakewood improves.

Trustee Barnes said she would be more receptive to the 5% knowing it could be reduced sometime during the term of the franchise agreement.



JANUARY 8, 2018 (CONTINUED)

RESOLUTION #9-2018 – SET TIME & DATE FOR A PUBLIC HEARING

Motion by Trustee McCague, seconded by Trustee Holcomb, for the Board of Trustees to set 6:35 PM, Monday, January 22, 2018, as the time and date to conduct a public hearing on an amended Cable Television Franchise Agreement between the Village of Lakewood and Time Warner Cable Northeast, LLC, locally know as Charter Communications/Spectrum.

Adopted: 4 ayes, no nays (Barnes, Holcomb, McCague, Schutte)

RESOLUTION #10-2018 – AUTHORIZE THE RENEWAL OF A BOND ANTICIPATION NOTE

Motion by Trustee Barnes, seconded by Trustee McCague, authorizing Village Treasurer Andrea J. Windoft and Village Attorney John I. LaMancuso to prepare a Bond Anticipation Note (5 year renewable – 1 year maturing Bond Anticipation Note), in the amount of \$ 321,188.00 to finance the adoption of Section 384-e for union employees of the Lakewood-Busti Police Department, which represents past service costs. This Bond Anticipation Note is permissible through the New York State Finance Law 11.00 (a) (100), as amended by the Laws of 2004, Chapter 260.

Adopted: 4 ayes, no nays (Barnes, Holcomb, McCague, Schutte)

RESOLUTION #11-2018 – AUTHORIZE MID-YEAR BUDGET TRANSFERS

Motion by Trustee Holcomb, seconded by Trustee Barnes, authorizing Village Treasurer Andrea J. Windoft to make the following midyear budget transfers, brought about by overages in those respective accounts. \$ 170.00 from Acct. #A7270.40, [Joint Rec. Band Concerts] to Acct. #1920.40, [Municipal Association Dues], \$ 3,360.00 from Acct. #A5110.40, [Street Maintenance Contractual], to Acct. #A5110.46, [Street Maintenance – Tree Service], \$ 162.00 from Acct. #19060.80, [Hospital & Medical Insurance], to Acct. #A9010.80, [NYS retirement], and \$ 6,000.00 from Acct. #A3120.12, [Police Salaries – Part Time], to Acct. #A3120.11, [Police Salaries – Overtime]

Adopted: 4 ayes, no nays (Barnes, Holcomb, McCague, Schutte)

RESOLUTION #12-2018 – AUTHORIZE BUILDING OFFICIALS CONFERENCE ATTENDANCE

Motion by Trustee Holcomb, seconded by Trustee Barnes, authorizing Building Inspector Jeffrey A. Swanson, to attend the Finger Lakes Building Officials Association, Inc. annual Educational Conference, to be held in Rochester, N.Y., March 12<sup>th</sup> – 14<sup>th</sup>. Mr. Swanson will be reimbursed for any necessary expenses incurred.

Adopted: 4 ayes, no nays (Barnes, Holcomb, McCague, Schutte)

RESOLUTION #13-2018 – APPROVE LAKEWOOD FIRE DEPARTMENT CHIEFS FOR 2018

Motion by Trustee Barnes, seconded by Trustee McCague, for the Board of Trustees acting as the Board of Fire Commissioners to approve the following Lakewood Fire Department Fire Chief positions for 2018. Fire Chief: Steve Smouse, First Assistant Fire Chief: Kurt W. Hallberg, Second Assistant Fire Chief Todd Gilbert

Adopted: 4 ayes, no nays (Barnes, Holcomb, McCague, Schutte)

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RESOLUTION #14-2018 – AUTHORIZE REQUEST FOR A PASSWORD & USER IDENTIFICATION

Motion by Trustee Schutte, seconded by Trustee McCague, authorizing Building Inspector Jeffrey A. Swanson to request a Password and User Identification from the New York State Department of Financial Services so as to allow him access to its DATABASE.

Adopted: 4 ayes, no nays (Barnes, Holcomb, McCague, Schutte)

RESOLUTION #15-2018 – APPROVE COMMUNITY DEVELOPMENT BLOCK AGREEMENT

Motion by Trustee Barnes, seconded by Trustee McCague, to approve the Community Development Block Agreement, Project #614HR354-17, in the amount of \$ 475,000.00, between the Village of Lakewood and the New York State Housing Trust Fund Corporation, Albany, New York and to authorize Mayor Cara Birrittieri to execute same.

Adopted: 4 ayes, no nays (Barnes, Holcomb, McCague, Schutte)

RECESS

Motion by Trustee Barnes, seconded by Trustee Holcomb, to recess the regular meeting of the Board of Trustees at 7:41 PM, so as to enter into executive session to discuss ongoing litigation.

Adopted: 4 ayes, no nays (Barnes, Holcomb, McCague, Schutte)

EXECUTIVE SESSION

Present at the executive session were Mayor Cara Birrittieri, Trustee Edward J. McCague, Trustee Ellen E. Barnes, Trustee Douglas L. Schutte, Village Attorney John I. LaMancuso and Village Clerk Joseph M. Johnson. Motion by Trustee McCague, seconded by Trustee Schutte, to adjourn the executive session and reopen the regular meeting at 7:56 PM.

Adopted: 4 ayes, no nays (Barnes, Holcomb, McCague, Schutte)

Motion by Trustee Holcomb, seconded by Trustee Barnes and unanimously carried the Board adjourned at 8:58 PM.

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Joseph M. Johnson  
Village Clerk

