

MARCH 9, 2020

The fifth regular meeting of the Board of Trustees of the Village of Lakewood, N.Y., was held Monday, March 9, 2020, 6:30 PM, with Mayor Randall G. Holcomb presiding. Trustees present were Ellen E. Barnes, R. Richard Fischer and Edward J. McCague. Also present were Village Clerk Mary B. Currie, Village Treasurer Apryl L. Troutman, Police Chief John R. Bentley, Village Attorney John I. LaMancuso, Department of Public Works Supervisor Thomas R. Pilling and Fire Chief Kurt Hallberg. Absent was Trustee Douglas L. Schutte and Building Inspector Jeffrey A. Swanson.

APPROVAL OF MINUTES

Motion by Trustee Barnes, seconded by Trustee Fischer, to approve the minutes of the last regular meeting of the Board of Trustees held February 24, 2020.

Adopted: 3 ayes, no nays (Barnes, Fischer, McCague)

AUDIT OF CLAIMS

Motion by Trustee Fischer, seconded by Trustee Barnes, that the claims as audited by the Auditing Committee of the abstracts dated March 9, 2020, be approved and that the Clerk shall execute said abstracts (#41 & #41) and direct payment by the Treasurer. Trust & Agency Fund: \$ 51,940.69, (Checks #4990 and #4999), General Fund: \$ 66,786.16, (Checks #16646 thru #16686), Voided Check #16666 (ACH payment).

Adopted: 3 ayes, no nays (Barnes, Fischer, McCague)

REPORTS

Mayor Randall Holcomb reported he has filed the initial boundary validation forms for the 2020 census, now the Village just has to wait to hear what the next step will be.

Mayor Holcomb also reported he attended the Chautauqua Ave. Project Team Meeting on February 28th and there will be a presentation at the next village board meeting on March 23, 2020. Mayor Holcomb said he would like to hold that meeting at the Town of Busti Administrative Building to accommodate the possibility of a large attendance.

Mayor Holcomb also attended a recent Watershed Management Alliance Committee Meeting held March 2nd, at which future projects and available funding was discussed.

Mayor Holcomb indicated he also attended a presentation at a March 5th meeting of the Chautauqua Lake Taxing District.

Mayor Holcomb said he received a letter from Mr. Don Whittington, 46 E. Summit St., asking if there was anything that could be done about the creek that runs behind his house, which he feels is no longer effective.

Mayor Holcomb asked DPW Supervisor Tom Pilling if he could take a look at it and give his opinion.

Mr. Pilling said he thinks it's been about 40 years since any work has been done on the creek, which is privately owned, but he will take a look at it.

Mayor Holcomb asked if everyone could keep former Trustee Hans Christensen in their thoughts and prayers, he is currently at Hamot Hospital in Erie with some serious medical issues.

DPW Supervisor Thomas R. Pilling reported that all the LED lights have been installed at the Anthony C. Caprino Municipal Building and he is checking on pricing for new windows.

Mr. Pilling said he has looked into some pricing on extending the shoulder of East Terrace Ave. The cost from Marvin Ave. to Gerald Ave. would be roughly \$ 26,000.00 for the blacktop only. If they were to include doing the driveways, painting line and all other little things that would have to be done, it would be approximately \$40,000.00.

Trustee Barnes asked Mr. Pilling if it would be possible for some of the CHIPS money to be used towards a project like that.

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Mr. Pilling said that would depend on the last time there was work done on that road.

Police Chief John R. Bentley reported the Lakewood-Busti Police Department has had one thousand four hundred fifty incidents year to date and three hundred of which have occurred since the last meeting held February 24, 2020.

Fire Chief Kurt Hallberg reported the Lakewood Fire Department has had seventy-seven alarms in February and one hundred ninety two year to date, which is fifteen more than last year at this time.

Chief Hallberg distributed a copy of the current Insurance Services Office (ISO) report and was happy to say, it remained the same as last year. He explained the various things in the report and that it is a report insurance companies uses to establish the premiums for people's homeowner insurance.

Chief Hallberg thanked DPW Supervisor Tom Pilling for installing the LED lamps at the fire station and commented on how much brighter it was in the station.

Chief Hallberg also reported on a structure fire the Lakewood Fire Department responded to at 40 Ohio Ave. in the village. He said there were five (5) people home at the time and all got out safely. Chief Hallberg said the fire started in the fireplace, which appeared to be quite old, then spread into the walls and ceiling. He also said there didn't appear to be any working smoke detectors and pointed out how important it is to have them in homes.

Trustee Barnes asked Mr. Hallberg if having fireplace inspections are effective.

Chief Hallberg said they should always be cleaned and usually if there are any cracks in the mortar or any other problems, they will then be detected.

Village Treasurer Apryl L. Troutman reported that the three (3) new computers for the village offices have been installed and are up and running.

Treasurer Troutman also said that a representative from New York Class, which is a Short Term Liquid Investment Fund, dropped off some information and said it is typically for the public sector.

Village Treasurer Troutman also summarized the financials on the Green Street Retrofit Project by saying she and Mr. Randall Perry have sent in a request to draw on the zero percent interest loan provided through Chautauqua Co. and have since received it and have paid three (3) invoices for that project.

Trustee Rich Fischer reported that he and Trustee Ted McCague had attended a meeting with the Chautauqua Lake & Watershed Management Alliance on the Grandview Stormwater Management Project. Trustee Fischer gave updates on the project and explained the different phases that will be taking place. He also said the majority of the project should be grant funded as well as some in kind services.

Ms. Ruth Wahl, 106 Winchester Rd., asked if there were still plans for walking trails.

Trustee Ted McCague said yes they are still in the plans and went on to explain where they are planning to have them as of right now.

RESOLUTION #47-2020 – AUTHORIZE THE CHAUTAUQUA LAKE & WATERSHED MANAGEMENT ALLIANCE TO PREPARE AND SUBMIT GRANT APPLICATION

Motion by Trustee Barnes, seconded by Trustee Fischer, to authorize Chautauqua Lake & Watershed Management Alliance to prepare and submit a grant application on the village's behalf for the 2021 Occupancy Tax Program. Adopted: 3 ayes, no nays (Barnes, Fischer, McCague)

RESOLUTION #48-2020 – SET TIME & DATE FOR A PUBLIC HEARING

Motion by Trustee Barnes, seconded by Trustee McCague, to set 6:40 PM, Monday, March 23, 2020, as the time and date for the Board of Trustees to conduct a public hearing to consider Local Law #1-2020, [Establish fee schedule for applications to install small wireless facilities] as an amendment to the Village of Lakewood Zoning Law. The meeting will be held at the Town of Busti Administration Building. Adopted: 3 ayes, no nays (Barnes, Fischer, McCague)

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RESOLUTION #49-2020 – AUTHORIZE MID-YEAR BUDGET TRANSFER

Motion by Trustee Barnes, seconded by Trustee Fischer, to authorize Village Treasurer Apryl L. Troutman to make a mid-year General Fund budget transfer for the purchase of three (3) new village office computers. \$ 500.00 from A-1325.40 [Treasurer-Contractual] and \$ 575.27 from A-1620.40 [Buildings-Contractual] to A-1325.20 [Treasurer-Equipment] and \$ 1,198.68 from A-1620.40 [Buildings-Contractual] to A-1410.20 [Clerk-Equipment].

Adopted: 3 ayes, no nays (Barnes, Fischer, McCague)

RESOLUTION #50-2020 – AUTHORIZE FUND TRANSFER

Motion by Trustee McCague, seconded by Trustee Fischer, to authorize Village Treasurer Apryl L. Troutman to transfer \$ 250.00 from General Fund Account A1990.4 [Contingent Account] to General Fund Account A8020.40, [Planning-Contractual], to pay Clinton Brown Co. for Grant Administration services, progress payment #12, relative to the NY Main Street Grant.

Adopted: 3 ayes, no nays (Barnes, Fischer, McCague)

RESOLUTION #51-2020 – AUTHORIZE FUND TRANSFER

Motion by Trustee Barnes, seconded by Trustee Fischer, to authorize Village Treasurer Apryl L. Troutman to transfer \$ 40.00 from Trust & Agency Account T-1093.15 [Farmers' Market Fund] to General Fund A-8510.40 [Community Beautification – Contractual] to reimburse Ms. van der Vliet for a one year membership to the Farmers' Market Coalition.

Adopted: 3 ayes, no nays (Barnes, Fischer, McCague)

RESOLUTION #52-2020 – AUTHORIZE PARTICIPATION IN BOCES INTERN PROGRAM

Motion by Trustee Fischer, seconded by Trustee Barnes, authorizing DPW Supervisor Thomas R. Pilling and the DPW crew to participate in the Ashville BOCES Intern Program, wherein a BOCES student will receive some on the job training and work experience with the Village of Lakewood DPW crews. The intern program is expected to run through the end of the current school year.

Adopted: 3 ayes, no nays (Barnes, Fischer, McCague)

RESOLUTION #53-2020 – APPROVE THE 2020 LICENSE AGREEMENT WITH THE CLCSF

Motion by Trustee McCague, seconded by Trustee Barnes, for the Board of Trustees to approve the 2020 License Agreement between the Village of Lakewood and the Chautauqua Lake Community Sailing Foundation, Inc., regarding the continued use of the Beach House and waterfront property at Richard O. Hartley Park for the 2020 sailing season (March 1, 2020 thru October 31, 2020) and to authorize Mayor Holcomb to execute the same.

Adopted: 3 ayes, no nays (Barnes, Fischer, McCague)

RESOLUTION #54-2020 – APPROVE THE PURCHASE OF NEW POLICE PATROL VEHICLE

Motion by Trustee Barnes, seconded by Trustee McCague, to authorize Police Chief John R. Bentley to purchase one (1) new un-marked 2020 Dodge Durango Police Patrol Car, from Shults of Warren, PA. The low bid which was received on March 6, 2020 at 3:00 PM., is \$ 31,000.00.

Adopted: 3 ayes, no nays (Barnes, Fischer, McCague)

RESOLUTION #55-2020 – AUTHORIZE SOLITUDE LAKE MANAGEMENT TO ACT ON VILLAGE'S BEHALF

Motion by Trustee McCague, seconded by Trustee Barnes, to authorize SOLitude Lake Management to prepare and submit combined NYS DEC herbicide permit applications or application on behalf of the Village of Lakewood and the Town of Busti for the 2020 treatment period. Permits *MUST* include a condition that the Village of Lakewood Board of Trustees must first authorize in a separate resolution the application of aquatic herbicides adjacent to any of its shoreline, before any treatment may take place.

Adopted: 3 ayes, no nays (Barnes, Fischer, McCague)

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RESOLUTION #56-2020 – AUTHORIZE AGREEMENT BETWEEN THE VILLAGE OF LAKEWOOD AND THE CL&WMA, RE: GRANDVIEW STORMWATER MANAGEMENT PROJECT

Motion by Trustee Barnes, seconded by Trustee Fischer, for the Village of Lakewood to authorize Mayor Holcomb to execute the grant agreement between the Village of Lakewood and the Chautauqua Lake and Watershed Management Alliance awarding the village \$ 20,000.00 for the Grandview Stormwater Management Project.

Adopted: 3 ayes, no nays (Barnes, Fischer, McCague)

RESOLUTION #57-2020 – AUTHORIZE ADULT ONLY EASTER EGG HUNT AT HARTLEY PARK

Motion by Trustee McCague, seconded by Trustee Fischer, to authorize the Mayor to approve this, using his own judgement, once he has received more information on the event from the promoter and the proper insurance certificate has been submitted to the village.

Adopted: 3 ayes, no nays (Barnes, Fischer, McCague)

ANYONE TO BE HEARD

Village Historian Susan Lane asked if she could have a couple things installed in the history museum which is located in the basement of the Anthony C. Caprino Municipal Building. She felt for safety reasons she would like to have a phone and also a bell/buzzer installed on the door to the entrance.

Trustee Fischer said he has received some plans for the proposed shelter at the dog park on E. Terrace Ave. The cost, per the plans, is lower than what he is hoping to get from the Community Foundation Grant. He would now like to get a couple bids for the project.

Mr. Fischer also asked what the process would be to relocate the community dock, which is currently to the east of the bathing beach area at Hartley Park. Mr. Fischer believes no one is able to see the dock where it sits now and if it were moved closer to the bathing area it would get used more frequently. There was much discussion on the best place to install the dock, if it were to be relocated.

Mr. Phillip Yates, 9 Oakland Ave., agreed the dock should be moved, it needs to be put where it looks like it is part of Lakewood.

Motion by Trustee Barnes, seconded by Trustee Fischer and unanimously carried the Board adjourned at 7:20 PM.

Mary B. Currie
Village Clerk