

**VILLAGE OF LAKEWOOD**  
*Agenda*  
**BOARD OF TRUSTEES**

**REGULAR MEETING:** Fifteenth Regular Meeting, Monday, September 11, 2023, 6:30PM

**PLEDGE OF ALLEGIANCE:**

**APPROVAL OF MINUTES:** Last regular meeting: August 14, 2023

**AUDIT OF CLAIMS:** Abstracts dated: September 11, 2023.

**REPORTS:**

DPW Supervisor	Village Treasurer
Police Chief	Village Clerk
Fire Chief	Code Enforcement Officer
Village Attorney	Mayor/Committees

**OLD BUSINESS:**

- 1) Accept Clinton Brown Company Architecture, pc Letter Agreement #20-051F, dated August 11, 2023, for Construction Documents Phase Services for exterior historic rehabilitation of the Anthony C. Caprino Municipal Building in the amount of \$25,000; and to authorize Mayor Randall G Holcomb to execute said agreement.
- 2) 6:45 PM Public Hearing, RE: Special Use Permit Application, Short Term Rental - 141 Chautauqua Ave., as requested by Ms. Danielle DeVine

**NEW BUSINESS**

- 1) Accept Request for Proposal for the replacement of sidewalks, driveways and curbing & award the project to R. Patti Concrete Excavating, LLC, 1529 Foote Ave., Ext Jamestown, as the low proposal.
- 2) Authorize Village Treasurer Apryl L. Troutman to make the following fund transfers
  - a. \$ 214.84 from T1093-30 {Police-Radar Sign} to A3120.40 {Police Contractual} to pay Robbins & Sons for new tires for the LBPD speed trailer expense (Abstract #14)
  - b. \$ 290 from T1093-71 {Fuel Facility O&M Surcharge} to A5110.40 {Street Maintenance - Contractual} to pay Lictus Keystone for new fuel pumps
- 3) Accept the resignation of Village Clerk Mary B. Currie effective September 30, 2023. Mrs. Currie has worked as a full time employee for the Village of Lakewood since March 1, 2000 and plans to retire.

- 4) **Accept the resignation of Deputy Clerk/Treasurer Julie Toennis, effective August 22, 2023. Ms. Toennis has been employed by the Village since May 2021.**
- 5) **Consider postponing the October 9, 2023 regular meeting of the Board of Trustees until 6:30 PM, Tuesday, October 10, 2023, due to the Columbus Day holiday.**
- 6) **Set 5:30 PM – 7:30 PM, as the hours for Trick or Treating within the Village of Lakewood on Halloween, Tuesday, October 31, 2023.**
- 7) **Approve the Memorandum of Understanding that will complete and close LCDC's role in the Hartley Park Playground Project and authorize Mayor Holcomb to execute the same.**
- 8) **Approve the re-hiring of Mr. Doug Goodwin, as a part-time Police Officer for the Lakewood-Busti Police Department. Per the recommendation of Chief DePonceau, Officer Goodwin's date of re-hire will be September 9, 2023 and he will be compensated at the rate of \$ 25.50/hr.**
- 9) **Discuss the hiring of Mrs. Stephanie DePonceau to fill a vacancy in the Village office.**
- 10) **Authorize Village Deputy Clerk Krysten G. Sisson to attend NYCOM'S Annual Fall Training School to be held in Lake Placid, N.Y., September 18<sup>th</sup> – 22<sup>nd</sup>. Ms. Sisson will be reimbursed for any and all authorized expenses incurred.**
- 11) **Consider joining NYCLASS.**
- 12) **Set the Date & Time for a Special Meeting of the Board of Trustees to discuss and approve a new local law & discuss and approve an amendment to the current CSEA agreement; September 29<sup>th</sup>, 2023 at 10:00 am.**
- 13) **Set the Date & Time for a Public Hearing for a proposed local law that would establish new positions in the Clerk and Treasurer offices; September 29<sup>th</sup>, 2023 at 10:35 am.**
- 14) **Discuss and approve a General Liability Insurance package for the Village of Lakewood.**

**ANYONE TO BE HEARD:**

**EXECUTIVE SESSION:**

**NOTICES: Next regular meeting: 6:30pm, Monday, October 10, 2023**