

**BOARD OF TRUSTEES MEETING
VILLAGE OF LAKEWOOD
March 25, 2024**

The sixth meeting of the Board of Trustees of the Village of Lakewood, N.Y., was held, Monday, March 25, 2024,
6:30 P.M.

Present:	Randall G. Holcomb	Mayor
	Ellen E. Barnes	Trustee
	Richard Fischer	Trustee
	Nancy W. Jones	Trustee

Also Present:	Apryl L. Troutman	Village Clerk/Treasurer
	Krysten Sisson	Village Deputy Clerk
	Christopher A. DePonceau	Police Chief
	Thomas R. Pilling	DPW Supervisor
	Kurt Hallberg	Fire Chief
	Jeff Swanson	Building Inspector

Absent:	Ben Troché	Trustee
	Marilyn Fiore-Lehman	Village Attorney

A work session was held with no action taken.

APPROVAL OF MINUTES

Motion by Trustee Barnes, seconded by Trustee Jones, to approve the minutes of the last meeting of the Board of Trustees held on March 11, 2024.

Adopted: 3 ayes, no nays (Barnes, Fischer, Jones)

- Trustee Fischer stated that the minutes are excellent as usual.

AUDIT OF CLAIMS

Motion by Trustee Fischer, seconded by Trustee Barnes, that the claims as audited by the Auditing Committee of the abstracts dated March 25, 2024, be approved and that the Clerk shall execute said abstracts and direct payment by the Deputy Treasurer.

- Abstracts (#44 & #44) General Fund: \$61,513.02, (checks #20589 thru #20616), Trust & Agency Fund: \$68,311.52 (checks #8282 thru #8316)

Adopted: 3 ayes, no nays (Barnes, Fischer, Jones)

REPORTS

Police Chief Christopher A. DePonceau:

- Between the dates of 03/11/2024 and 03/25/2024 the police department has handled 565 incidences, some of these incidences include the following:
 - o 4 alarms, 232 Area/Door/Business Checks, 11 assists to other agencies (Fire & PD), 4 wellbeing checks, 4 disorderly people, 11 larceny's, 8 MVAs, 78 property checks, 25 Special details, 10 suspicious situations, 3 suspicious people, 52 VT stops, 14 warrants (checked & served).
- 2,857 incidences YTD

Chief Kurt Hallberg:

- 226 calls year to date
- The fire department is preparing for the solar eclipse, they plan to do a stand by on the day of the eclipse from 11a-4p. Chief also mentioned that they will schedule standbys on the weekend if needed.
- Chief Hallberg also brought up the Fire Station Needs and Structural deficiencies list. He stated that he wanted to make sure that everyone has the right idea about the list. Chief Hallberg mentioned that the list started when Mary was the Clerk and she used it to help make the buildings budget. He stated that this is a list of needs that are going to be coming up in the future. He also mentioned that they are things that can be

done in stages and some of the stuff can be done by the fire department. He just wanted everyone to know that the list is not the reason that the grant is being written. The grant is to help with an addition and some of the safety issues that the fire department has. Some of these safety issues included a locker room for the gear so people aren't constantly exposed to the off gases and the other is getting air conditioning in the workout room so members can safely workout. These issues will be left to the grant writers to write about. He stated that he brought this up because he wants to make sure everyone is on the same page and he doesn't want people to say we aren't doing the project because there isn't going to be enough money to complete it.

DPW Supervisor Thomas Pilling:

- No Report

Village Attorney Marilyn Fiore-Lehman:

- Absent

Clerk/Treasurer Troutman:

- The village received a few payments from the Office of the State Comptroller's recently. The following payments were received:
 - o CHIPS money in full
 - o Grandview Project
 - o Hartley Park Playground Project (partial)
- Mrs. Troutman stated that she received the Fiscal Monitoring System report and that she passed it out to all the board members. She stated that over the past few years the numbers have slowly decreased. She mentioned that we are a no designation state which is where we want to be. We also are a zero on the fiscal stress side which is perfect and on the environmental stress side the number went up to a 13.3. However, environmental factors are the kind that are out of the control of the village. She stated that is mostly from the ARPA funds that we received from the state and federal government.

Deputy Clerk Sisson:

- The Village received a donation from the Lakewood furniture store. The donation was a doll house that is an exact replication of the furniture store. The family would like it placed in the museum for people to see.

Code Enforcement Officer Swanson:

- CEO Swanson stated that the village qualifies for the \$10,000 NYSERDA grant. The applications are not open yet but when they open he stated that he will get the application in.
- He also mentioned that him and Greg attended a training in Rochester and that they have both completed their training hours for the year.

Mayor Holcomb:

- On May 4th at 11 am the Chautauqua County Workers Memorial Committee is hosting an event at Erlandson County Park in Frewsburg, NY to honor those who went to work one day and failed to come home. The guest speaker is Chuck DeAngelo a Labor Lawyer and a friend of labor in Chautauqua County. He stated that if anyone would like to attend please let him know and he will get them the information.

OLD BUSINESS

RESOLUTION #45-2024-POSTPONE THE MONDAY APRIL 8TH, 2024 BOARD OF TRUSTEES MEETING TO MONDAY APRIL 15, 2024

Motion by Trustee Fischer, seconded by Trustee Barnes, to approve postponing the Monday April 8th, 2024 Board of Trustees meeting to Monday April 15th, 2024.

Adopted: 3 ayes, no nays (Barnes, Fischer, Jones)

DISCUSSION ON THE THREE (3) PINE TREES AT HARTLEY PARK NEAR THE COURTS

Trustee Fischer stated that he talked to a residence the other day and they really don't want the pine trees cut down.

- Mr. Pilling stated that the issue with keeping the trees is if you don't get rid of the needles there is going to be a constant issue with mold and mildew on the courts.

Trustee Barnes asked how they get the mildew and the old off the courts, is there like a water vinegar solution that can be used.

- Mr. Pilling stated that it would need to be bleached and that there isn't enough time to constantly be scrubbing the courts down.

Mr. Pilling stated that the problem could be solved 100% by cutting the trees down. He also stated that they can blow it off but it isn't going to solve the problem.

Mayor Holcomb stated that for this year to blow the needles off the court and if that doesn't work we will revisit the issue around this time next year.

NEW BUSINESS

RESOLUTION #46-2024-ACCEPT BID FOR WEEKLY RESIDENTIAL GARBAGE COLLECTION & RECYCLING PROGRAM

Motion by Trustee Fischer, seconded by Trustee Jones, to accept the bid for weekly residential garbage collection & recycling program from Beichner Waste Services, Inc. in the amount of \$176,400.00 for one year and \$529,200.00 for three years.

Adopted: 3 ayes, no nays (Barnes, Fischer, Jones)

*Note the board accepted the 3 year contract

RESOLUTION #47-2024-APPROVE TO REMOVE DEPUTY TREASURER STEPHANIE DEPONCEAU OFF HER PROBATION PERIOD

Motion by Trustee Fischer, seconded by Trustee Barnes, to approve to remove Deputy Treasurer Stephanie DePonceau off her probation period, and increase salary to \$41,600.

Adopted: 3 ayes, no nays (Barnes, Fischer, Jones)

RESOLUTION #48-2024- REVIEW/APPROVE 2024 LAROW DOCK PERMIT APPLICATIONS AS SUBMITTED

Motion by Trustee Fischer, seconded by Trustee Barnes, to approve 2024 LAROW Dock Permit applications as submitted by:

a. Mr. Steven P. Johnson, 26 Harlem Ave., for the Harlem Ave. R-O-W.

i. NOTE: The Lakewood Volunteer Fire Department will be housing the rescue boat on that dock again this year, therefore the Lakewood Fire Company will carry the insurance.

Adopted: 3 ayes, no nays (Barnes, Fischer, Jones)

RESOLUTION #49-2024-SET THE DATES FOR VILLAGE WIDE GARAGE/YARD SALES – FRIDAY MAY 31ST - SATURDAY JUNE 1ST

Motion by Trustee Fischer, seconded by Trustee Barnes, to set the dates for Village Wide Garage/Yard Sales – Friday May 31st - Saturday June 1st.

Adopted: 3 ayes, no nays (Barnes, Fischer, Jones)

RESOLUTION #50-2024-AUTHORIZE VILLAGE DEPUTY CLERK KRYSTEN SISSON TO ADVERTISE FOR QUOTES REGARDING THE VILLAGE OF LAKEWOOD'S ANNUAL "JUNK PICK-UP" AND REQUEST TO HAVE IT COMMENCE ON JUNE 3RD, 2024

Motion by Trustee Barnes, seconded by Trustee Fischer, to authorize Village Deputy Clerk Krysten Sisson to advertise for quotes regarding the Village of Lakewood's annual "Junk Pick-up" and request to have it commence on June 3rd, 2024.

Adopted: 3 ayes, no nays (Barnes, Fischer, Jones)

RESOLUTION #51-2024-APPROVE A CHANGE ORDER SUBMITTED BY COLLIERS ENGINEERING & DESIGN

Motion by Trustee Jones, seconded by Trustee Fischer, to approve a change order submitted by Colliers Engineering & Design and not to exceed the amount of \$4,000 for additional expenses.

Adopted: 3 ayes, no nays (Barnes, Fischer, Jones)

RESOLUTION #52-2024-AUTHORIZE THREE (3) MEMBER OF THE LAKEWOOD FIRE DEPARTMENT TO ATTEND THE EMS TACTICAL TRAINING CLASS

Motion by Trustee Barnes, seconded by Trustee Jones, to authorize Paramedic Captain Alex Hallberg NRAEMT-P, Paramedic Lieutenant Brandon Fardink AEMT-P, and AEMT Hanny Qadri to attend the EMS Tactical Training Class in Lockport, NY April 22nd -26th. Mr. Hallberg, Mr. Fardink, and Mr. Qadri will be reimbursed for any and all authorized expenses incurred.

Adopted: 3 ayes, no nays (Barnes, Fischer, Jones)

RESOLUTION #53-2024-SET DATE AND TIME TO CONDUCT A PUBLIC HEARING ON THE VILLAGE OF LAKEWOOD'S TENTATIVE BUDGET FOR THE UPCOMING FISCAL YEAR, (06/01/24-05/31/25)

Motion by Trustee Fischer, seconded by Trustee Jones, to set date and time to conduct a public hearing on the Village of Lakewood's tentative budget for the upcoming fiscal year, (06/01/24-05/31/25) for April 15th at 6:45pm.

Adopted: 3 ayes, no nays (Barnes, Fischer, Jones)

RESOLUTION #54-2024-SET DATE AND TIME TO CONDUCT A PUBLIC HEARING ON THE SHORT TERM RENTAL LAW

Motion by Trustee Fischer, seconded by Trustee Jones, to set date and time to conduct a public hearing on the Short Term Rental Law for April 15 at 7:00pm.

Adopted: 3 ayes, no nays (Barnes, Fischer, Jones)

REGULAR MEETING (Adjournment)

Motion by Trustee Fischer, seconded by Trustee Jones, and unanimously carried to adjourn the regular meeting of the Board of Trustees at 6:59 PM.

Adopted: 3 ayes, no nays (Barnes, Fischer, Jones)

Krysten G. Sisson
Village Deputy Clerk